GLAST LAT Collaboration Meeting
Holiday Inn Oceanfront
1300 North Atlantic Avenue, Cocoa Beach, Florida

June 2, 2008

8:00 am   Registration, coffee
8:30 am   Introduction, Meeting Purpose; Collaboration
          Responsibilities and Policies Discussion…………..P. Michelson
9:00 am   LAT on-orbit commissioning: timeline for checkout,
          calibration, evaluation, and early data taking.........E. Grove
9:30 am   Supporting science operation activities during L&EO… E. do Couto e Silva
10:00 am  break
10:20 am  Burst and Flare Advocates………………………………..N. Omodei
10:40 am  Early catalog processing and uncertainties.............I. Grenier
10:55 am  Plans for early results.....................................J. McEnery
11:25 am  How to get help.............................................R. Dubois
11:35 am  Speaker’s Bureau report.....................................R. Bellazzini
11:50 am  Wrap up: where we should be by the September
          collaboration meeting. Planning results for
          conferences..............................................................P. Michelson
12:10 pm  Lunch
12:30 pm - 2:00 pm   SSAC meeting
3:30 pm    Briefing about the launch of GLAST (at KSC)
4:30 pm   adjourn for the day

June 4, 2008:

9:00 am                    Report on SSAC meeting.....................N. Gehrels
9:30 am – 4:30 pm   Session on ISOC Operations, including the following:
          L&EO Timeline Overview .........................................E. Grove
          Staffing at MOC and SLAC....................................R. Cameron
          Duty Scientist Roster..........................................E. do Couto e Silva
          Instrument Monitoring Updates...............................A. Borgland
          Mission Plan Viewer.............................................J. Panetta
          Mission Planning during L&EO................................Condamoor
          Review of FO tools................................................R. Claus
          Analysis Plans......................................................E. Grove
          FSW Upgrade plans in L&EO.....................................J. Thayer
          Planned CCB activity summary...............................R. Cameron
          Contingency planning and response.......................Grove, Cameron, Dubois